



PERSONAL PROTECTIVE EQUIPMENT POLICY

SmartTech Australia acknowledges that the use of personal protective equipment (PPE) plays a small but significant role in helping to keep our employees safe from any risk that they may face during their employment.

Our employees will be advised to wear PPE where a risk assessment has established the need to control a hazard and no other form of hazard control can be practically used.

The wearing of personal protective equipment, where required, is mandatory for all employees and management.

Failure by employees and management to wear the appropriate personal protective equipment will be seen as a failure to perform duties adequately and disciplinary action will ensue.

To assist all employees, the company will ensure appropriate signage indicating the identified hazard and the appropriate personal protective equipment to be worn will be displayed.

It is also the policy of SmartTech Australia to ensure all employees know how to use the PPE needed to perform their duties.

All personal protective equipment is required to be stored and maintained according to manufacturer's specifications. Employees are expected to actively assist management in this area.

If PPE becomes damaged at any time, or an employee is unsatisfied with its performance, the item is to be reviewed and where necessary replaced.

Managing Director

A handwritten signature in black ink, appearing to read "Allan Hubble".

Allan Hubble

Date: 29/07/2020

SMS Pol. 7	3	PPE Policy	B Dalton	P Liscia	A Hubble	July 2020
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